

Scope of Work for Dollar General Remodel 2019 Site Surveys

Introduction to the Project:

Our goal of this project is to collect all of the information needed for our client to remodel existing stores, and evaluate existing conditions of existing stores, and provide estimated calculations for remodel costs. FSU will be acting as the client's eyes and ears on site. Please pay attention to items that look out of the ordinary, as revisiting any site is costly.

Note: Client information to be held in confidence. When discussing project with existing employees/site contacts the potential for the remodel is not guaranteed, FSU is there for evaluation of the site.

Note: the CAD plan and field drawings must match plan orientation with main exterior entry doors facing down or to the right.

By accepting this work and conducting the survey; the individual accepts the entire scope of work, deliverable requirements, delivery time-line, survey fee, and anything else in the information below or as conveyed by office staff. Also, in the event the information required by the scope is not gathered, the individual may be required to go back to the site to gather said scope information.

Our Customer Service Standard aims to exceed all client expectations with a high level of professionalism. Surveys are customized and tailored to the needs of each client and should be produced with care and pride.

FSU assures the quality of its surveys by maintaining strict protocols and review procedures. It is the responsibility of all FSU contractors to guarantee the quality of their work while adhering to all FSU standards.

Project Operations:

Payment & Reimbursables:

- Pay when Paid. FSU pays its vendors after it has been paid by its clients.
- Surveyors are to submit invoices via the vendor bill portal in Quickbase for the survey fee only.
- Survey fee is defined in Quickbase.
- Payment terms vary from client to client.
- Clients are invoiced after all components and deliverables of the survey are reviewed and fully delivered by FSU.
 - Note: Vender payment timeline starts once FSU submits the project invoice to the client. (Not when independent contractors submit their invoices to FSU)
- It takes approximately 7 business days for FSU staff to process survey deliverables from the field.
- FSU will pay vendor invoices within 5 business days from receipt of client payment.
- Reimbursable Travel expenses must be submitted & processed per FSU Vendor Expense Report Policy.

Turnaround/upload time frame: **24 hours from the time of survey completion**

Attire: FSU Standard Dress Code (Collared shirt and full length khaki pants, no shorts)

FSU project contacts:

- Project Lead: Sven Adkins
 - P: 303-355-7274
 - Email: sven@fsusurveyor.com
- Scheduling: Linda Ensign
 - P: 303-355-7274
 - Email: lensign@fsusurveyor.com
- CAD QC: Jenna Miller
 - P: 303-355-7274
 - Email: jmiller@fsusurveyor.com
- Field Report/Check Sheet: Jenna Miller
 - P: 303-355-7274
 - Email: jmiller@fsusurveyor.com

Project escalation list for scheduling & site access:

1. Scheduler: Linda Ensign
2. Project Lead: Sven Adkins
3. Director of Projects: Susan Young
4. After hours contact: sven@fsusurveyor.com

Project escalation list for survey & scope questions:

1. Project Lead: Sven Adkins
2. CAD QC: Jenna Miller
3. Director of Projects: Susan Young
4. After hours contact: sven@fsusurveyor.com

Surveyor Communication Requirements:

- Notify FSU (Project Lead) when all deliverables have been uploaded
- Respond to Drafters and FSU staff phone calls within 6 hours
- Respond to Drafters and FSU staff emails within 12 hours

Surveyor Responsibilities:

1. Review provided site information, including addresses & phone numbers
2. Address any questions with project lead prior to survey
3. Coordinate with FSU the feasible survey dates, then book travel
4. Surveyor must contact each & every store to determine best dates for survey & deliveries dates/times to avoid:
Initiate store pre-visit call, verify items identified on "as-built form"
5. Once on-site: contact Store manager, present authorization letter, verify store # with printed receipt tape #, then proceed with survey.
6. Produce entire set of deliverables as outlined in this document
7. Contact Project Lead with any on-site issues or concerns to client needs or impacts to project timeline
8. Enter 'actual survey date' in Quickbase
9. Enter 'date surveyor deliverables in' in Quickbase
10. Enter amount of time the survey took & any items of note in the 'survey update / site notes' field in Quickbase
11. Upload all documentation/deliverables to Quickbase on time, send notification to project lead. Note: all deliverables must be completed in full prior to upload, partial deliverable uploads will not be accepted
12. Review & understand all project documents, Field Report (Excel file), Photo Diagram, Photo Descriptions, Resource Documents, & QuickBase upload procedure with file locations

Surveyor Deliverables:

1. “As-Built form” & Scope of Work document compliance:
 - Surveyors must submit a copy of the ‘as-built form’ document with indication of completion of each required item.
 - All areas surrounding the site & building must be documented per this scope of work & tables attached.
 - Once on-site: contact Store manager, present authorization letter, verify store # with printed receipt tape #, then proceed with survey.

2. Field Notes: file naming convention: SURV.XXXXX, FN, City, State
 - Surveyor must complete Field Notes (drawings) on-site
 - Field Notes (drawings) must document all required scope information
 - Field Notes (drawings) must be oriented main exterior entry doors facing down or to the right, similar to the CAD
 - All Field Notes (drawings) must be hand drawn on FSU provided field grid form
 - Surveyor must guarantee the accuracy of their field drawings to one quarter of an inch (1/4”) (including all dimensions, item placement and anything else in the field drawings)
 - Hand written dimensions must be represented in architectural standard of feet & inches, (for example: 12’-3”)
 - **Required field drawings** include but are not limited to: **These documents are a deliverable to the client.**
 - **Walk Around Drawing Floorplan** drawing of walls, doors, windows (sill/head height), partial-height walls (Indicate all dimensions, including overalls, incremental, doors, mullions, windows... etc.)
 - Must be hand-drawn and inclusive of all surveyed spaces.
 - Must indicate ALL dimensions, including overalls, incrementals, doors, mullions and windows.
 - The following colors must be used for all field drawings (see example field drawings):
 - Black - floor plan background (walls, doors, windows, etc)
 - Red - dimensions (horizontal)
 - Green - all heights (vertical dims)
 - Blue - all MEP, RCP, furniture, etc.
 - Any & all wall protrusions (including exact placement & dimensions & heights to bottom of ALL MEP items) & columns & pegboard & corner spacers, soda fixture support board & surface mounted items that would prevent installation of new fixtures in primary sales floor area are very important.
 - Overall dimensions of Sales Area
 - Perimeter of Sales Area, all major & minor MEP (including exact placement & dimensions & heights) & fixtures
 - any conduit in Sales area is required to be documented
 - Basements & Mezzanines are required by client, information to include: walls, doors, windows, ceiling heights, & major MEP.
 - **Demising wall** thickness may be assumed at 8”.
 - **Structural & Deck heights** (where exposed) above finished floors, ‘aff’.
 - **Interior elevations of storefront glazing**, including glazing, mullions, sills, overhangs
 - **Reflected ceiling plan (RCP)** of all headers, soffits, ceiling surfaces & changes (with plan placement dimensions, and any heights) & t-grid starts & above finished floors, ‘aff’.
 - **Mechanical** (where exposed) (Duct work, VAVs, AHU’s).
 - **Major Electrical** (Disconnects, electrical panels, etc.) (with plan placement dimensions including AFF, if overall MEP gets cluttered enlarged plans are acceptable)
 - **Minor Electrical (sales floor only)** (Switches, Outlets, data ports, sensors, etc.) (with plan placement dimensions including AFF, if overall MEP gets cluttered enlarged plans are acceptable)
 - **Plumbing** (Piping, clean outs, drains) (with plan placement dimensions including AFF, if overall MEP gets cluttered enlarged plans are acceptable)
 - **Casework & built-ins (sales floor only)** include all counters & cabinets & checkouts
 - **Exterior Site plan** concrete, sidewalk extent, ramps, bollards
 - **Restroom plans** including; sinks, toilets, grab bars, water heaters, cleanouts, or drains
 - **Damage plan** items of concern, damage, flooring issues
 - **Life Safety Elements** locations & aff to bottom of element throughout entire building

- Measure & locate all MEP (major & minor) & surface mounted items in sales area, must include all AFF's to bottom of element.
- All storefront glazing information to include: sill AFF & head AFF & intermediate mullion info.
- -AFF dimension to bottom of light fixtures
- -suspended heaters locations & AFFs
- -measurement location of floor mounted HVAC registers
- -measurement location of temperature sensors & AFFs to bottom of element.
- -AFFs to all Life Safety Elements to bottom of element throughout entire building

3. Surveyor Floorplan CAD: file naming convention: SURV.XXXXX,CAD,City,State

- Surveyor CAD must be completed & 'closed' on site – must match orientation of plan per client
- Completed surveyor CAD must be saved in an AutoCAD compatible format saved to 2010 version
- Surveyor must guarantee the accuracy of their CAD to one quarter of an inch (1/4")
- Surveyors must use the provided Surveyor CAD Template (available from Quickbase)
- Drawings must be drawn in model space at 1:1 scale (full scale)
- Layers must be used as specified in Surveyor CAD template per client
- Object snaps must be used
- Only object/symbol blocks provided by FSU in project template are permitted (no custom blocks)
- CAD lines must be straight (unless actual condition differs) and cleanly snapped
- Electronic drawing must include all walls, columns, doors, windows, soffit/ceiling lines
- Door openings must be cut from walls
- Window mullion detail must be drawn in CAD plan
- Exterior site plan & overhangs & columns must be drawn in CAD plan
- Combine Floor plan & MEP plan - include damaged items & flooring issues
- Door arrow call-out must label its use clear opening dimension in inches
- Storefront elevation from interior
- above finished floor (AFF) required for all MEP (major & minor) in sales area only
- above finished floor (AFF's & height's) required for all door, soffit, ceiling, structure, HVAC, headers, throughout building
- Major/Primary MEP throughout entire building including: toilets, sinks, mop sinks, water heaters, exit signs, electrical panels, EMS,
- drinking fountains, cleanouts in floor.

4. Photos: file naming convention: SURV.XXXXX,Photos,City,State.photos 001

- Photos **CAN NOT** be taken at night
- Surveyors are required to provide a photo key blocks by area
- Ensure to follow the Photo Diagram & Photo descriptions as provided
- Photos must include but are not limited to:
 - All surveyed areas (interior and exterior)
 - All floors, walls and ceilings in surveyed areas
 - Architectural details (millwork, wainscoting, structural relationships... etc.) Utility equipment (HVAC units, Filter systems, water heats, electrical, water, gas...etc.)
 - All electric, tele/data, gas, hvac duct, plumbing, or other utility equipment associated with or serving the surveyed space.
- Above ceiling photos to document power poles.
- Path of travel from accessible parking to front entry door.
- Path of travel from surveyed space to common bathrooms (if applicable).
- please submit 2 zipped folders: (folder 1 with photos #001 to #449 & folder 2 with photos #450 to #XXX)
- ****VERY IMPORTANT**** See client-specific photo map for required photo sequence Document named "Dollar General Remodel
- Photo Map 2018" & "Dollar General Remodel Photo Map Descriptions 2018"

- -Each photo must correspond to the photo in the map.
- -Surveyor must provide photo of tools used & receipt tape at each site.
- -Surveyor must provide photo of clear width dimension (fully opened) at entry doors & vestibule doors & delivery doors & Receiving Door.
- -Surveyor must also provide photos of the overall left/middle/right - lengths & front/middle/back - widths of main sales area.
- -photos of ALL Power Pole TOPs (above ceiling grid).
- photos of ALL power pole bottoms
- -photo of mop / utility sink.
- -photo of weatherhead.
- -photo of electrical meter.
- -Electrical meter information,
- -photo of main electrical disconnect switch.
- -Energy Management System (EMS) panel
- -Subsequent photos can be added on to the end of the sequence (#450 & so on).
- Photos General Notes
- Additional / Auxiliary photos to be taken:
 - -Any additional rooms which require a standard sequence of photos for each (4 photos minimum),
 - -Any additional doors which require a standard sequence of photos for each (6 total each),
 - -Electrical panel information,
 - -unusual / damaged items & context,
 - -slopes in finished flooring & context,
 - -damaged exterior bollards & context,
 - -parking paint & context,
 - -ramps & context,
 - -any additional power poles top / bottom & context,
 - -items of concern
 - -any additional coolers & freezers (individually & their power source & their label) (4 photos each)
- Photo format (submitted to Quickbase):
 - 1280 x 960 size minimum
 - 200 dpi minimum
 - Landscape format only
- Photo naming & numbering: SURV.store#,Photos,City,ST.photos XXX
 - Example: surv.12345.Photos,Dallas,TX.photos 001

5. Field Report (Check Sheet 2019, AKA Check Sheet, excel file): file naming convention: SURV.XXXXX,SOW,City,State
- Surveyors must submit a completed Field Report for each site. Field Report template available from quickbase.
 - The Field Report must be filled out in its entirety, to best ability, notify FSU if information is outstanding via email.
 - The Field Report will be considered incomplete with any missing field information.
 - The Field Report must be completed in electronic format (Excel)

Scope of work Table Summary:

- o The following SOW tables define required elements & placement in greater detail.

Floor Plan Summary

Include Finishes: YES

Include General Equipment: YES

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

	MAJOR FLOOR PLAN ELEMENTS: (REQUIRED IN SURVEYOR CAD)	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	Exterior walls	✓		✓	✓				<i>Assume 8 inch thickness</i>
	Demising walls	✓		✓	✓	✓			<i>Assume 8 inch thickness</i>
	Interior walls, partitions, partial-ht. walls	✓		✓	✓	✓			<i>Include wall thicknesses</i>
	Bump-outs, recesses, niches	✓		✓	✓	✓		✓	
	Wall openings/pass-through	✓		✓	✓	✓		✓	
	Columns, embedded columns	✓		✓	✓	✓	✓		
	Doors	✓			✓	✓			
	Windows	✓		✓	✓	✓		✓	<i>-Include mullion detail -Include sill hts.</i>
	Storefront assemblies	✓		✓	✓	✓		✓	<i>Include mullion detail</i>
Vestibules	✓		✓	✓	✓				

	MINOR FLOOR PLAN ELEMENTS: (NOT REQUIRED IN SURVEYOR CAD)	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	Built-in cabinetry, countertops	✓		✓	✓	✓		✓	
	Built-in shelving	✓		✓	✓			✓	
	Built-in Furniture	✓		✓	✓				
	Built-up window display boxes	✓			✓	✓			
	Hand rails (interior only)	✓		✓				✓	
	Floor hatches (access panels)	✓		✓	✓				
	Built-in Display Platforms	✓		✓	✓	✓			
	Steps, Ramps, Changes in Level	✓		✓	✓	✓			<i>Include # and height of risers</i>
	Escalators	✓		✓	✓				
	Elevator Shafts	✓		✓	✓				
	Restroom Partitions	✓		✓	✓	✓			

MEP Summary

Include Life Safety Elements: YES

Include Restroom Accessories: YES

Special Requirements: See project specific Document & toolbox for further information..

If further information is required call project lead

ALL - Mechanical / Electrical / Plumbing (MEP) (major & minor) in main sales area

- Combine w/ floor plan & include ALL AFF's
- Sensors exact placements & AFFs to bottom of element
- electronic anti-theft devices & AFFs to bottom of element
- security mirrors & AFFs to bottom of element
- speakers & AFFs to bottom of element
- remote temperature sensors & AFFs to bottom of element

	MECHANICAL ELEMENTS:	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	HVAC units	✓		✓	✓	✓		✓	
	Compressors	✓		✓	✓	✓			
	Evaporative coolers	✓		✓	✓	✓			
	Gas meters		✓					✓	
	Thermostats	✓						✓	-Indicate typ. AFF
	Wall-mounted HVAC registers	✓			✓	✓		✓	-Indicate typ. AFF
	Ductwork	✓		✓	✓	✓	✓	✓	-DIA only if round AFF to Bottom
	Floor mounted HVAC registers	✓			✓	✓	✓		
	HVAC (Registers, Grill, Diffusers)	✓			✓	✓		✓	-DIA only if Circular RGD

	MAJOR ELECTRICAL ELEMENTS: (All Elec. Elements)	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	Tel./Data boards	✓			✓	✓		✓	
	Electrical panels	✓			✓	✓		✓	-Provide depth if SM
	Electrical meters	✓						✓	
	Timers	✓						✓	
	Disconnect switches	✓						✓	
	Control panels	✓						✓	
	Key pads	✓						✓	Indicate type of key pad
	Transformers	✓		✓	✓	✓		✓	

SALES FLOOR ONLY:

	MINOR ELECTRICAL ELEMENTS: (All Elec. Elements)	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	Tel./Data boards	✓			✓	✓		✓	
	Outlets	✓						✓	-Indicate typ. AFF to center -Indicate if surface mounted (SM)
	Switches	✓						✓	-Indicate typ. AFF to center -Indicate if surface mounted (SM)
	Sensors	✓						✓	
	Cameras	✓						✓	
	Conduit	✓		✓		✓		✓	
	Wall-mounted lights	✓		✓		✓		✓	
	Doorbell equip.	✓						✓	Indicate type of control panel
	Telephone Ports	✓						✓	-AFF to center
	Routers/Wi-Fi Equipment	✓						✓	
	Data Ports	✓						✓	-AFF to center

	PLUMBING ELEMENTS:	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	Toilets	✓						✓	Provide CL dim to closest wall
	Urinals	✓						✓	Provide CL dim to closest wall
	Hand sinks	✓						✓	Provide CL dim to closest wall
	Utility sinks, mop sinks	✓		✓	✓			✓	
	3-comp/2-comp sinks	✓		✓	✓			✓	
	Drinking fountains	✓		✓	✓		✓	✓	
	Floor drains, floor sinks	✓		✓	✓		✓	✓	
	Grab bars	✓		✓				✓	Place to center of attachment
	Clean-outs	✓					✓	✓	-Indicate floor and wall clean outs -Provide AFF if wall clean out
	Exposed plumbing (stub-outs, shut-offs)	✓					✓	✓	
	Water heaters/Insta-Hots	✓					✓	✓	
	Water meters		✓						
Visible Piping (hot water, Cold water, Vent, Sanitary, etc.)	✓		✓	✓		✓	✓	-Provide AFF to bottom of pipe -Provide placement dim to closest wall	

Life Safety Summary

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

	FIRE PROTECTION and LIFE SAFETY ELEMENTS: MAJOR	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	Fire extinguishers	✓						✓	
	Fire alarm pulls	✓						✓	
	Fire pin (ansul) pull panel	✓						✓	
	Fire alarm control panels	✓						✓	

	FIRE PROTECTION and LIFE SAFETY ELEMENTS: MINOR	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	Fire alarm pulls	✓						✓	
	Fire strobes	✓						✓	
	Fire alarm control panels	✓						✓	
	Exit signs	✓						✓	
	Emergency Lights	✓						✓	
	Sensors	✓						✓	

RCP Summary

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

	RCP ELEMENTS:	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
FSU Default	Ceiling heights	✓						✓	Provide ceiling ht. in all areas
	Soffits/changes in ceiling height	✓		✓	✓			✓	Provide all soffit hts.
	Headers/beams	✓		✓	✓			✓	Provide all hts./beam hts.
	T-grid	✓						✓	Provide start dims at all grids
	Lights							✓	Provide AFF to suspended lts.
	Cameras, camera panels/domes	✓							Provide AFF
	Mirror panels	✓							Provide AFF
	Speakers	✓							Provide AFF
	Sprinkler heads							✓	-See Fire Protection Elements
	Ceiling fans	✓						✓	Provide AFF
Ceiling-mounted TV's / Monitors	✓						✓	Provide AFF	

Site Summary

Site Plan Drawn: In CAD

Site Plan Scale: To Scale

Include ADA info: NO

If Yes, Include the following information: N/A

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

-Extent of sidewalks, landings, steps, stoops, ramps, docks, exterior electrical outlets at front elevation, plaza and or landscape areas servicing the Dollar General demised space.

-For in-line (shopping center) conditions: gather information to 3ft. beyond the Dollar General demised space. (Front/Entry and Rear side of space)

-For end-cap conditions: Front/Entry, Left or Right Side and Rear Side of space. For stand-alone conditions gather information to 3ft beyond the building/ sidewalks all sides.

	SITE PLAN ELEMENTS:	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
	Curb at perimeter of surveyed space		✓			✓			
	Main Entry to Surveyed Space		✓						
	Bollards	✓				✓	✓		
	Loading Docks/Areas <i>(if required)</i>	✓		✓	✓	✓			
	Non-compliant slopes <i>(if required)</i>	✓		✓	✓				Indicate location and slope

Interior Elevation Summary

Special Requirements: See project specific Document & toolbox for further information..

If further information is required call project lead

	INTERIOR ELEVATION ELEMENTS:	Placement		Required measurements					Notes
		Exact	General	L	W	H	DIA	AFF	
	Doors/frames	✓			✓	✓			
	Windows/mullions	✓			✓	✓		✓	
	Wall-mounted lights	✓			✓	✓		✓	
	Wall-mounted signs	✓			✓	✓		✓	

Wall / Storefront Sections Summary

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

		Placement	Required measurements					
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	STOREFRONT SECTION ELEMENTS:	Exact	General	L	W	H	DIA	AFF	Notes
	Entry Doors	✓			✓	✓		✓	
	Window Mullions / detail	✓			✓	✓	✓	✓	
	Sills / Headers, etc.	✓			✓	✓		✓	

Structural Summary

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

	STRUCTURE PLAN ELEMENTS:	Placement		Required measurements						Notes
		Exact	General	L	W	H	DIA	AFF		
FSU Default	Structural Beams	✓		✓	✓	✓		✓	<i>Indicate highest AFF & lowest AFF</i>	
	Columns	✓		✓	✓	✓	✓		<i>Indicate highest AFF & lowest AFF</i>	
	Joists (roof, floor, ceiling)							✓	<i>Indicate highest AFF & lowest AFF</i>	
	Roof Deck							✓	<i>Indicate highest AFF & lowest AFF</i>	

Fixture Plan Summary

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

Please refer to CAD template for best directive:

-fixtures to include:

-all coolers

-all freezers

-ice cream bunker

-point of sale (POS) counters

-low drink coolers

-power poles

-"fixture wall" as defined by client, gondola offset from wall surface w/ space behind.

-fixture offset & support condition

	FIXTURE PLAN ELEMENTS:	Placement		Required measurements						Notes
		Exact	General	L	W	H	DIA	AFF		
FSU Default	Registers	✓		✓	✓	✓				
	POS security devices on floor	✓		✓	✓	✓			<i>-Indicate ALL locations</i>	
	Blocking mounted to walls	✓		✓	✓			✓	<i>-Indicate ALL locations</i>	
	Shelving wood support mounted to walls	✓		✓	✓			✓	<i>-Indicate ALL locations</i>	
	Pegboard mounted to wall	✓		✓	✓			✓	<i>-Indicate ALL locations</i>	
	Free-standing coolers/freezers	✓		✓	✓	✓			<i>-Indicate ALL locations</i>	

General Equipment Summary

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

	GENERAL EQUIPMENT ELEMENTS:	Placement		Required measurements						Notes
		Exact	General	L	W	H	DIA	AFF		
FSU Default	ATMs		✓	✓	✓					
	Safes		✓	✓	✓					
	Compactors		✓	✓	✓					
	Built-in coolers/freezers		✓	✓	✓					
	Roller/Conveyor systems		✓	✓	✓					
	Loading dock lifts/equipment		✓	✓	✓					
	Roll-up security grates		✓	✓	✓	✓		✓		
	Folding security grates		✓	✓	✓	✓		✓		

Surface Finish and Wall Elements Summary

Special Requirements: See project specific Document & toolbox for further information.

If further information is required call project lead

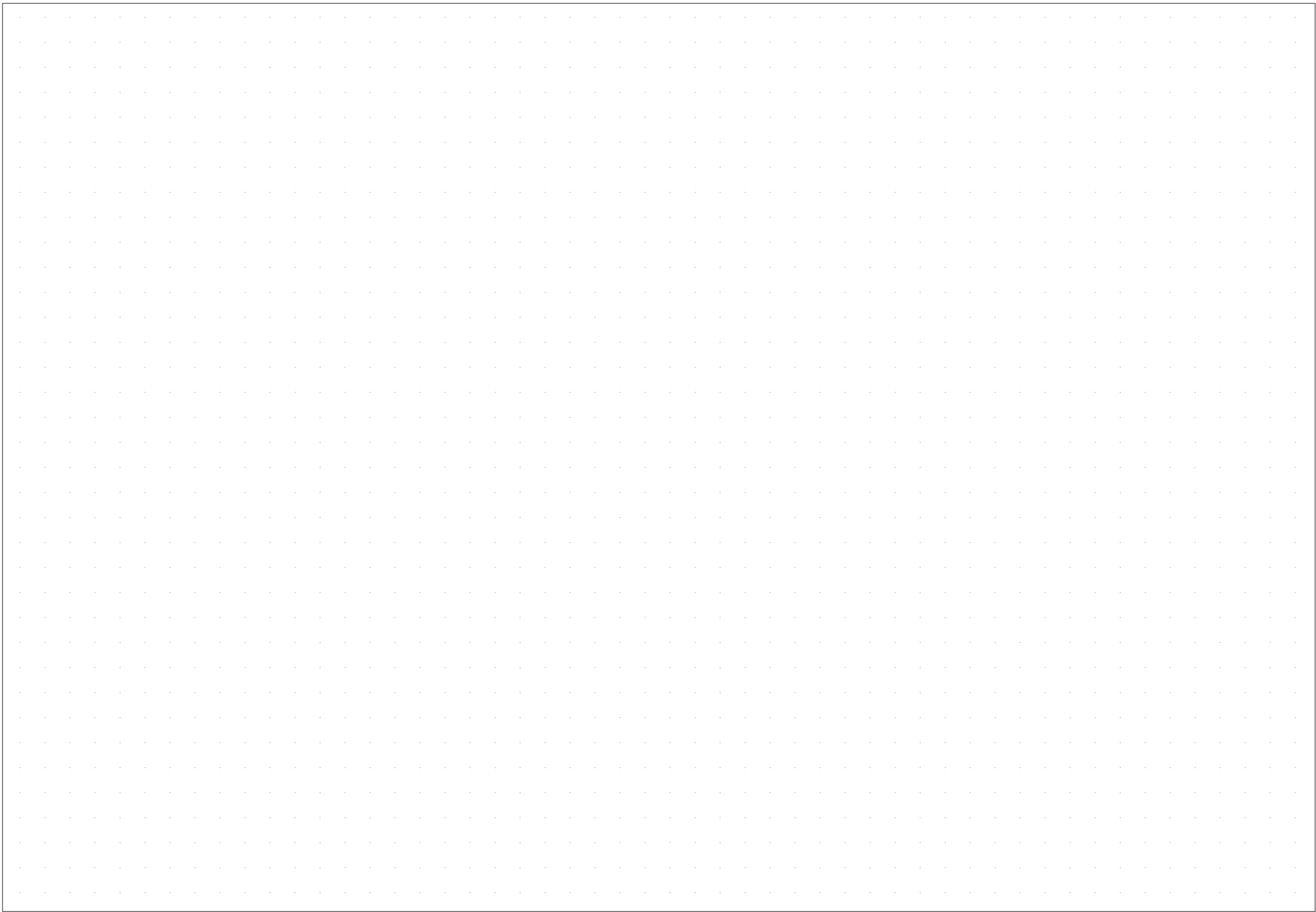
SURFACE FINISH AND WALL ELEMENTS:	Placement		Required measurements					Notes
	Exact	General	L	W	H	DIA	AFF	
Floor finishes (e.g.: carpet, concrete, tile, VCT, wood, laminate, etc.)		✓						-Indicate finish in ALL rooms -Indicate loc. of material changes
Blocking mounted to walls	✓		✓	✓			✓	-Indicate ALL locations
Shelving wood support mounted to walls	✓		✓	✓			✓	-Indicate ALL locations
Pegboard mounted to wall	✓		✓	✓			✓	-Indicate ALL locations
Crown Molding		✓		✓	✓		✓	-Indicate ALL locations

BY SIGNING BELOW, YOU CERTIFY THAT YOU HAVE READ THIS AGREEMENT, THAT YOU KNOW AND UNDERSTAND THE MEANING AND INTENT OF THIS AGREEMENT, AND THAT YOU ARE ENTERING THIS AGREEMENT KNOWINGLY AND VOLUNTARILY.

Signature: _____

Name (Printed): _____

Date: _____



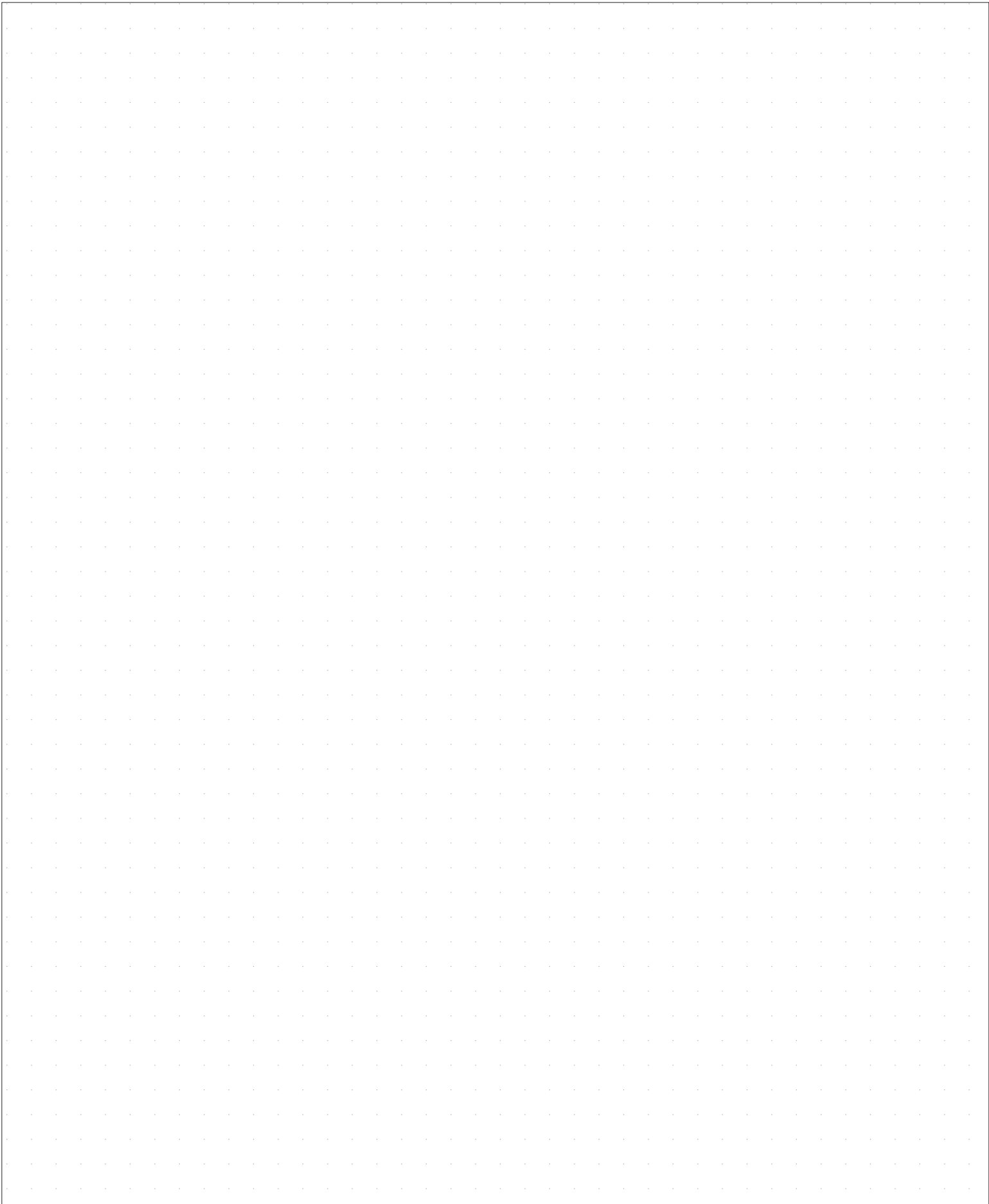
Project Name: _____
Site Number: _____
City / State: _____

Drawing Title: _____

Surveyor: _____
Date: _____
Page: _____ of _____



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303.355.7274
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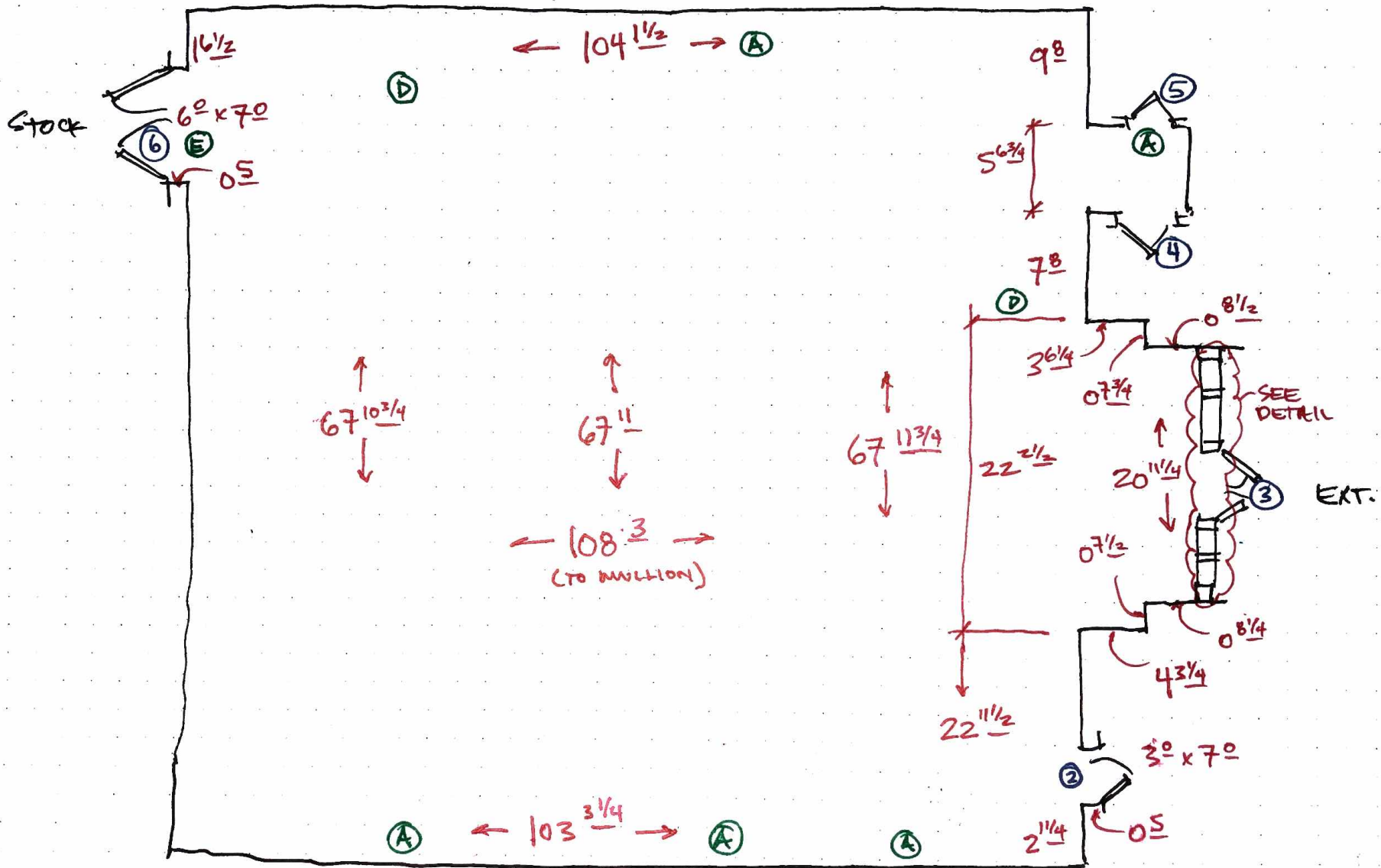


Project Name: _____
Site Number: _____ City / State: _____
Drawing Title: _____

Surveyor: _____
Date: _____
Page: _____ of _____



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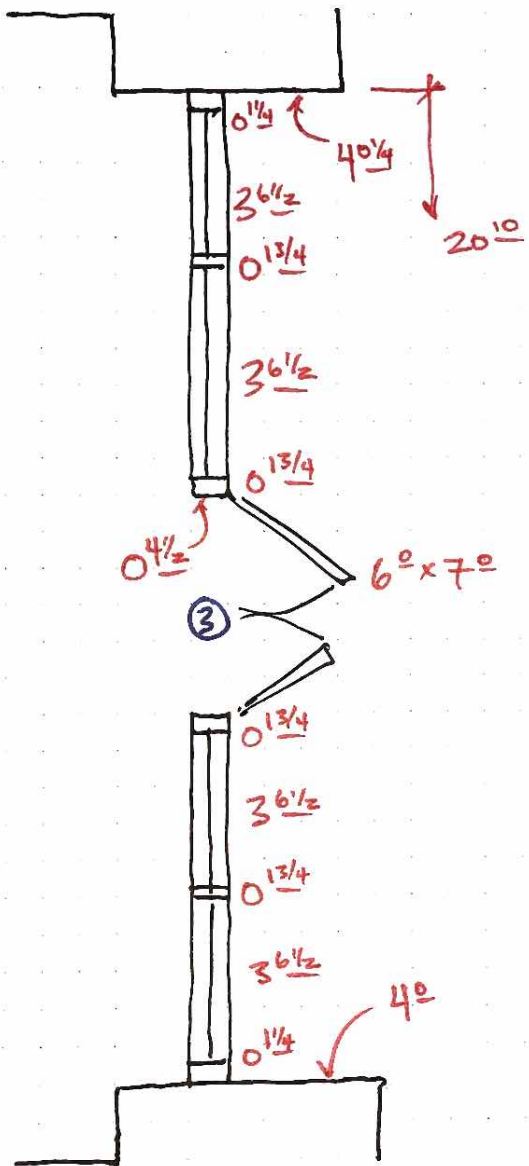
Project Name: Douglas GENERAL
 Site Number: 10334
 City / State: SPRINGFIELD, CO

Drawing Title: SALES OFF. PLAN

Surveyor: C.L.
 Date: 1/9/18
 Page: 1 of 10



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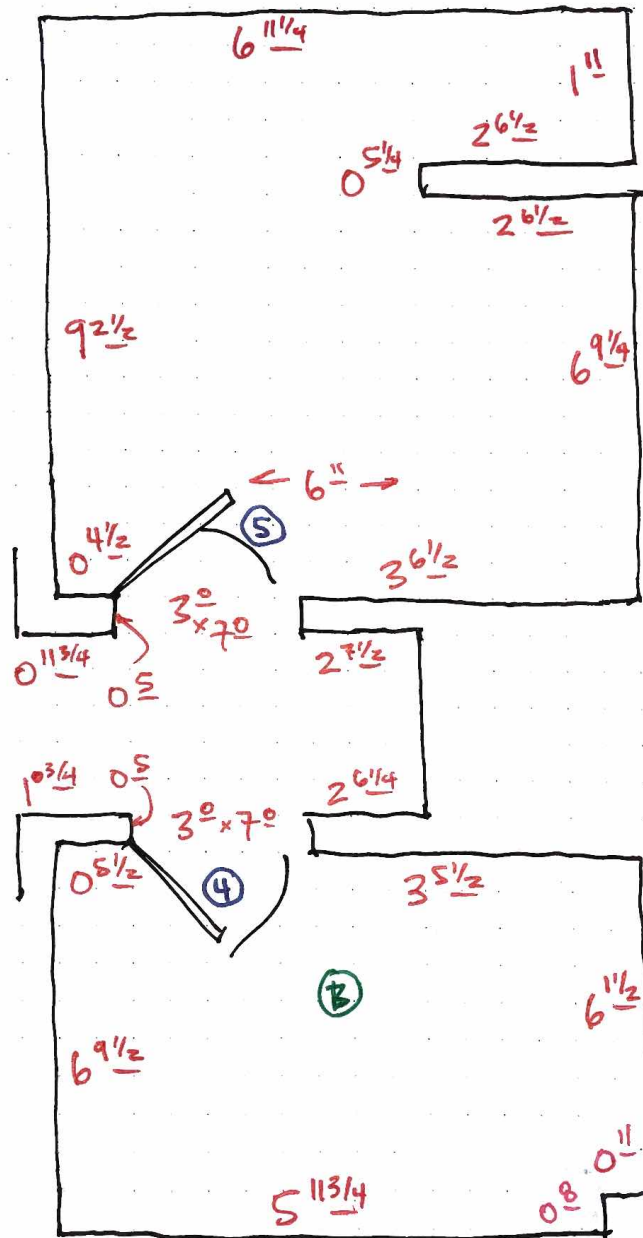
Project Name: DG 10334
 Site Number: _____
 City / State: _____

Drawing Title: ENTRY DETAIL

Surveyor: _____
 Date: _____
 Page: 2 of 10



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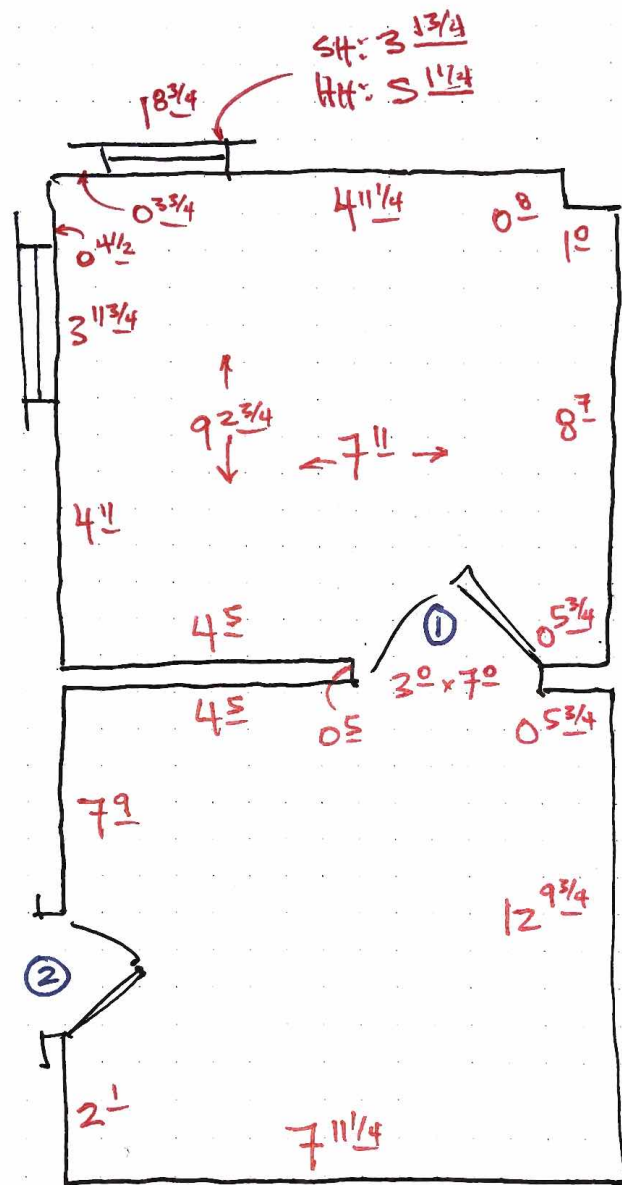


Project Name: DG 10334
 Site Number: _____
 City / State: _____

Drawing Title: PR'S

Surveyor: _____
 Date: _____
 Page: 3 of 10



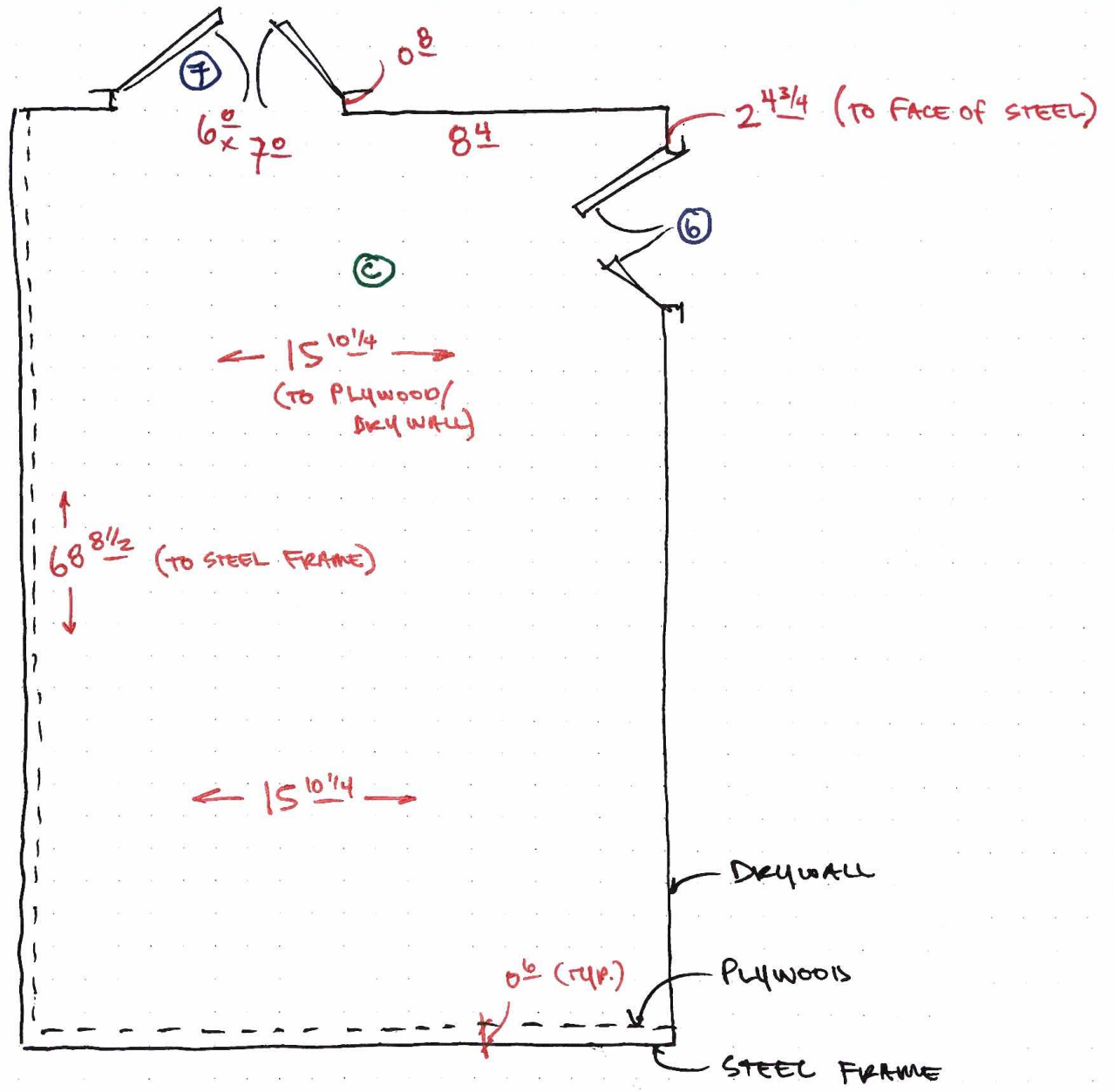


Project Name: DG 10334
 Site Number: _____
 City / State: _____

Drawing Title: BREAK RM / OFFICE

Surveyor: _____
 Date: _____
 Page: 4 of 10



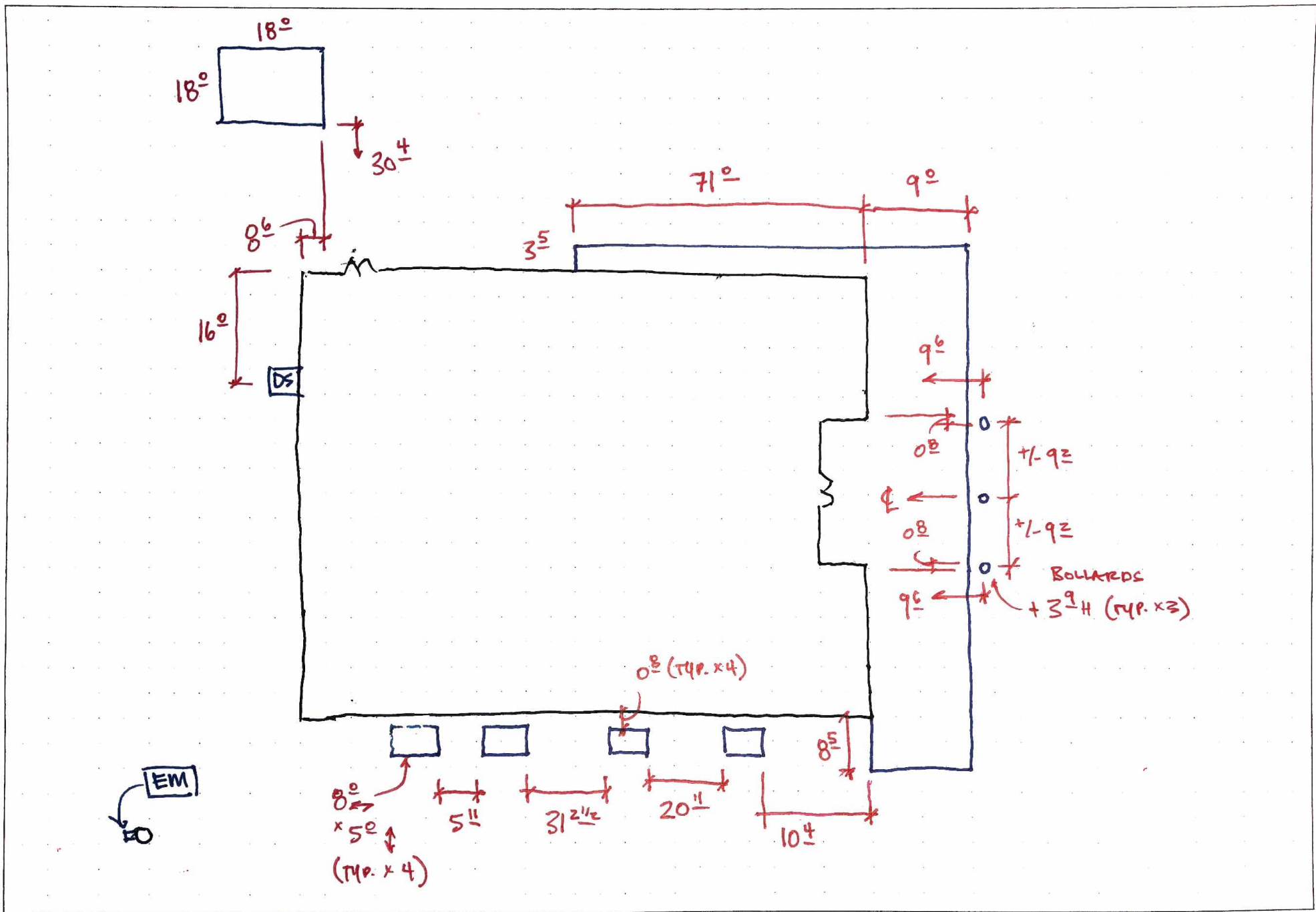


Project Name: DG 10334
 Site Number: _____
 City / State: _____

Drawing Title: Stock Rm

Surveyor: _____
 Date: _____
 Page: 5 of 10



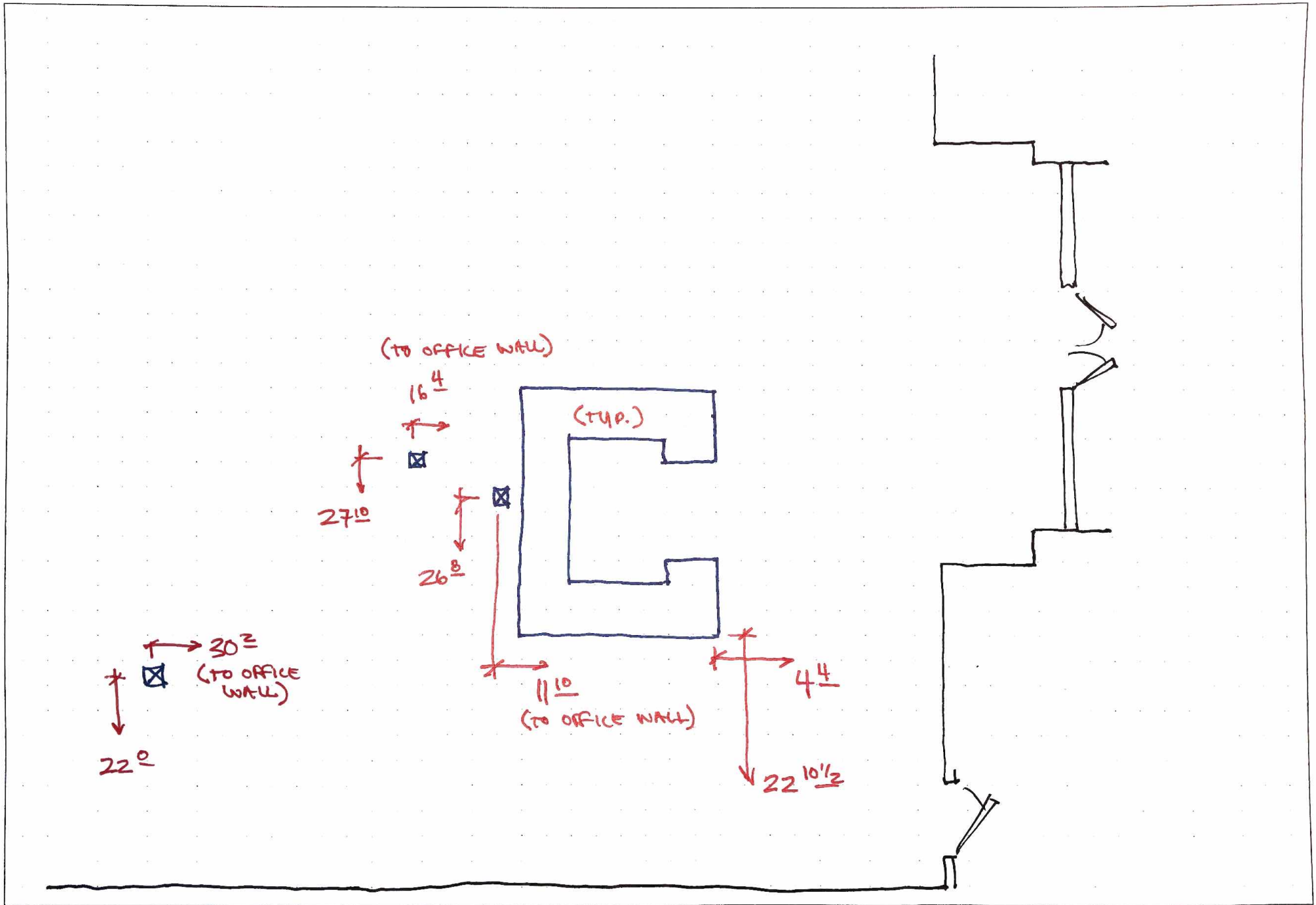


Project Name: DG 10334
 Site Number: _____
 City / State: _____

Drawing Title: EXT. CONC.

Surveyor: _____
 Date: _____
 Page: 6 of 10





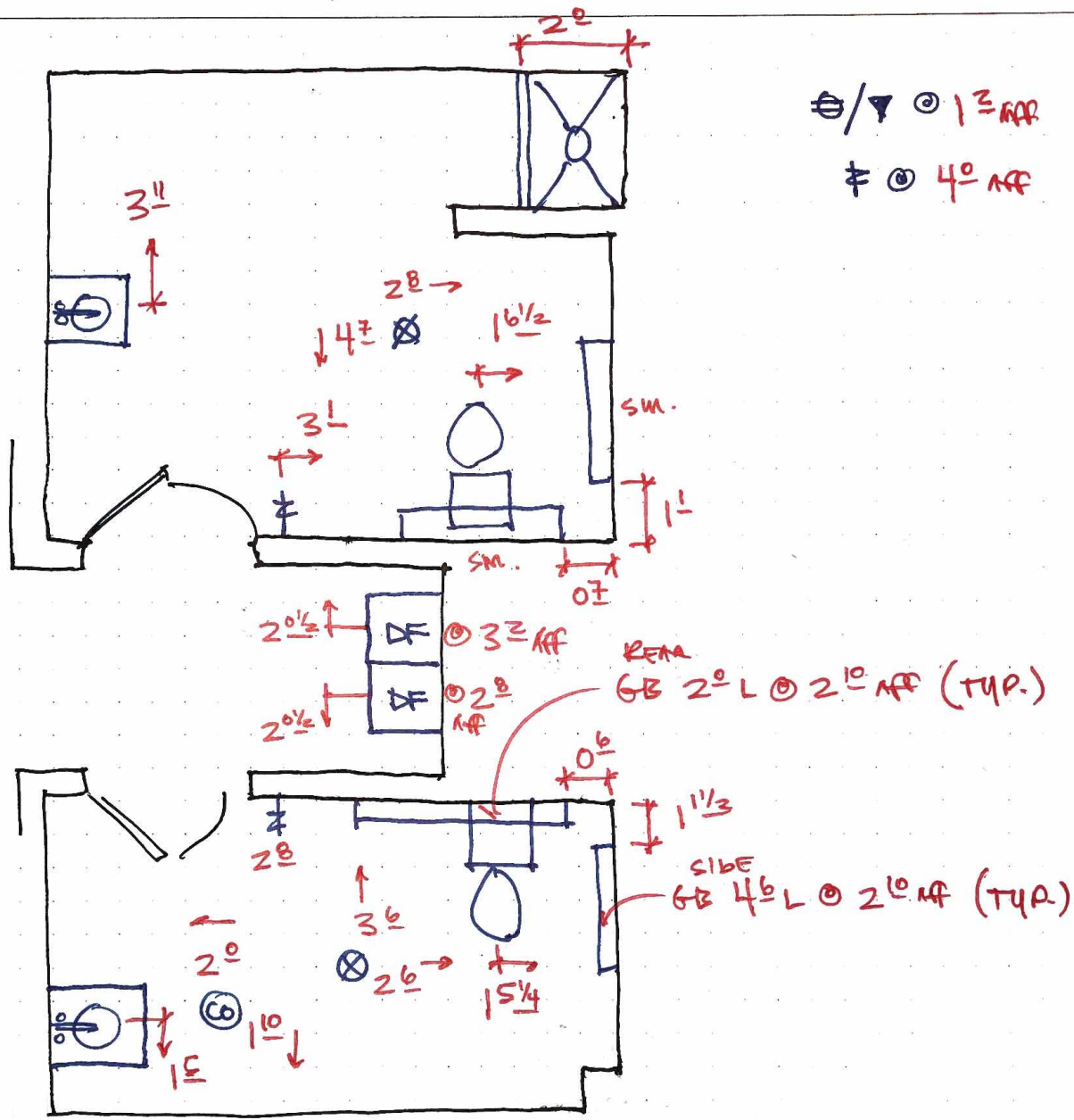
Project Name: DE 10334
 Site Number: _____
 City / State: _____

Drawing Title: CHECKOUT / POWER POLES

Surveyor: _____
 Date: _____
 Page: 8 of 10



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⊕/▽ ⊙ 1° AFF
 ≠ ⊙ 4° AFF

Project Name: DG 10334
 Site Number: _____
 City / State: _____

Drawing Title: RR MEP

Surveyor: _____
 Date: _____
 Page: 10 of 10





FIELD SERVICES UNLIMITED, LLC.

AS-BUILTS ■ ADA COMPLIANCE ■ FACILITY ASSESSMENTS

SURVEY MON 1/8 → TUES 1/9

Dollar General Remodel Surveys 2018 – As-Built Form

October 27, 2017

Please complete and submit the following form for EACH Dollar General Remodel 2018 survey.

Site #: 10334 City: SPRINGFIELD State: CO

Store pre-visit call (Required)

Date store was called : 1/2/18

27540 US 287 719-523-4011 (TRY AGAIN 1/3)

Person you talked to: _____

Is that person aware of any facility issues? NO

What is the stores truck delivery day? TUESDAY

Are there any locked doors on site? Yes No _____ If yes will there be anyone on site at the time of survey to unlock them? YES

Are the electrical panels clear and accessible? Yes No _____

If the electrical panels are inaccessible can they be cleared by the time of your visit? Yes No _____

Contact FSU offices immediately if there is any part of the survey that is not accessible while on site.

Door Schedule

Label each door in your CAD or hand drawing to correspond with this door schedule:

Door Label	Door Width	Door Height	Door Material	Location/Notes	CLEAR WIDTH
①	3°	7°	SC WOOD	OFFICE DOOR	
②	3°	7°	SC WOOD	BREAK ROOM DOOR	
③	6°	7°	METAL/GLASS	MAIN ENTRY	5 5/4
④	3°	7°	SC WOOD	MEN'S / WOMEN'S RR	
⑤	3°	7°	SC WOOD	EMP. RR	
⑥	6°	7°	SC WOOD	STOCK ROOM	5 5/4
⑦	6°	7°	METAL	DELIVERY DOOR	5 8/2

Unusual Conditions

Label each location of any unusual condition in your CAD or hand drawing to correspond with this schedule:

Ⓐ	WATER DAMAGE @	CEILING TILES / SAGGING TILES
Ⓑ	RESTROOM OUT OF ORDER	
Ⓒ	LIGHT BURNED OUT	
Ⓓ	CRACKED FLOORING	

1 Ⓔ DOORS PULLED FROM HINGES / NOT FUNCTIONAL



Critical Dimensions

It is critical that all information in the "Dollar General Remodel Surveyor Training Manual 2018" & "Dollar General Remodel Surveyor SOW 2018" documents is gathered. Failure to gather the required information may require a return visit to the site.

Cooler / Freezer Door Counts

of Cooler doors: 7 # of Freezer doors: 5

Room Schedule

Label each room in your CAD or hand drawing to correspond with this room schedule:

Room Label	Room Name	Ceiling Height	B.O. Light AFF	B.O. Sprinkler AFF	B.O. Deck AFF	B.O. Joists AFF	B.O. Other AFF
100	SALES	9' 10 3/4"	9 5	N/A			
101	EMP. MENS restroom	7' 11 3/4"	7' 6 3/4"	N/A			
102	COORIDOR	9' 10 3/4"	9 5	N/A			
103	WOMENS restroom	8 0	7 7	N/A			
104	OFFICE	8 0 1/4"	7 7	N/A			
105	BREAKROOM	8 0	7 6 1/2"	N/A			
106	RECEIVING	N/A	9 9	N/A	Low: 13' 1" High: 15' 10"	Low: 12' 6" High: 15' 3"	11' 11 3/4"

DUCT

Window Elevation

Label each window & measure all mullions, sills, headers, intermediate mullions:

